



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

May 9, 2002

IN REPLY PLEASE

REFER TO FILE: **AS-0**
72507

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT VIDEO
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Amend Contract 72507 with Stephen H. Bosustow, an individual, d.b.a., Bosustow Media Group, for the production of a public information video addressing the multidimensional tasks of Public Works to increase the contract's not-to-exceed amount by \$12,722 from \$33,168 to \$45,890.
2. Instruct the Chairman to sign the amendment.
3. Authorize Public Works to encumber an additional \$12,722 for this contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On November 2, 1999, Synopsis No. 46, your Board approved Contract 72507 with the contractor to update the departmental video to reflect the multidimensional functions and programs of Public Works. The contractor is close to completing the originally contemplated video, however, we now require the contractor to lengthen the video from ten to 13 minutes to include additional information regarding the County's Capital Projects and Vision statement; Public Works' Global Information System, watershed management endeavors, and median landscaping undertakings for various road construction projects.

The updated video will be used as an educational tool designed to educate/disseminate current information on Public Works' assigned mission, goals, and the many operational facets to various audiences including elected officials, government administrators, foreign dignitaries, Chambers of Commerce, business outreach, community groups, youth groups, and County residents.

Implementation of Strategic Plan Goals

This contract meets the County's Strategic Plan Goal of Service Excellence as it will provide the public with an easy form for access to information regarding services provided by Public Works.

FISCAL IMPACT/FINANCING

The recommended amendment will increase this contract's not-to-exceed amount by \$12,722, from \$33,168 to \$45,890. This increase represents the contractor's cost to perform these additional services. Funds to cover this amendment are available in Public Works' 2001-02 budget. There will be no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This amendment has been properly signed by the contractor and approved as to form by County Counsel.

Public Works has confirmed that Child Support Services Department has received the contractor's Principal Owner Information Form in compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program).

In accordance with the Chief Administrative Officer's June 15, 2001, instructions, this is Public Works' assurance that this contractor will not be required to perform services that exceed the contract's approved amount, scope of work, and/or terms.

CONTRACTING PROCESS

Not applicable.

The Honorable Board of Supervisors
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IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of this amendment will not result in any impact on other current services or projects.

CONCLUSION

Please have the original and one copy of this amendment signed by the Chairman. Please return the signed copy for the contractor to this office, together with a conformed copy for Public Works' file. The fully executed original should be retained for your files.

One approved copy of this letter is requested.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

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Enc.

cc: Chief Administrative Office
County Counsel

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AMENDMENT 1 TO CONTRACT 72507

THIS AMENDMENT, made and entered into as of this _____ day of _____, 2002.

WHEREAS, Contract 72507 was entered into between the County of Los Angeles and Stephen H. Bosustow (a.k.a., Tee Bosustow), an individual, d.b.a., Bosustow Media Group (Contractor), on November 2, 1999, for the production of a public information video addressing the multidimensional tasks of the County of Los Angeles, Department of Public Works; and

WHEREAS, Public Works requires the Contractor to lengthen the video from ten minutes to 13 minutes to include additional information regarding the County's Capital Projects and Vision statement, and Public Works' Global Information System; watershed management; and, median landscaping for various road construction projects ; and

WHEREAS, the Contractor is willing to expand the video as required by Public Works: and

NOW, THEREFORE, the parties agree to amend this Contract to increase the contract's not-to-exceed amount from \$33,168 to \$45,890 for an increase of \$12,722 as outlined in Attachment A. All other rates, terms, conditions, requirements, and specifications of the original Contract shall remain in effect.

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IN WITNESS WHEREOF, the County has, by order of its Board of Supervisors, caused these presents to be subscribed by the Chairman of said Board and the seal of said Board to be affixed and attested by the Clerk thereof, and the Contractor has hereunto subscribed its name by and through its officers thereunto duly authorized, as of the day, month, and year hereinabove first written.

COUNTY OF LOS ANGELES

By _____
Chairman, Board of Supervisors

ATTEST:

VIOLET VARONA-LUKENS
Executive Officer of the
Board of Supervisors of the
County of Los Angeles

By _____
Deputy

APPROVED AS TO FORM:

LLOYD W. PELLMAN
County Counsel

By _____
Deputy

STEPHEN H. BOSUSTOW (a.k.a.,
TEE BOSUSTOW), AN INDIVIDUAL,
d.b.a., BOSUSTOW MEDIA GROUP

By _____
Stephen H. Bosustow, Owner